



NORTHAMPTON
BOROUGH COUNCIL

CABINET AGENDA

Wednesday, 9 May 2018

The Jeffrey Room, St. Giles Square, Northampton,
NN1 1DE.

6:00 pm

Members of the Cabinet:

Councillor: Jonathan Nunn (Leader of the Council)

Councillor: Phil Larratt (Deputy Leader)

Councillors: Mike Hallam, Tim Hadland, Stephen Hibbert, Brandon Eldred and Anna King.

Chief Executive

George Candler

If you have any enquiries about this agenda please contact
democraticservices@northampton.gov.uk or 01604 837722

PORTFOLIOS OF CABINET MEMBERS

| CABINET MEMBER | TITLE |
|----------------------|---------------------------------------|
| Councillor J Nunn | Leader |
| Councillor P Larratt | Deputy Leader |
| Councillor M Hallam | Environment |
| Councillor B Eldred | Finance |
| Councillor T Hadland | Regeneration, Enterprise and Planning |
| Councillor S Hibbert | Housing and Wellbeing |
| Councillor A King | Community Engagement and Safety |

SPEAKING AT CABINET MEETINGS

Persons (other than Members) wishing to address Cabinet must register their intention to do so by 12 noon on the day of the meeting and may speak on any item on that meeting's agenda.

Registration can be by:

Telephone: (01604) 837722
(Fax 01604 838729)


In writing: Democratic Services Manager
The Guildhall, St Giles Square, Northampton NN1 1DE
For the attention of the Democratic Services Officer

By e-mail to democraticservices@northampton.gov.uk

Only thirty minutes in total will be allowed for addresses, so that if speakers each take three minutes no more than ten speakers will be heard. Each speaker will be allowed to speak for a maximum of three minutes at each meeting. Speakers will normally be heard in the order in which they registered to speak. However, the Chair of Cabinet may decide to depart from that order in the interest of hearing a greater diversity of views on an item, or hearing views on a greater number of items. The Chair of Cabinet may also decide to allow a greater number of addresses and a greater time slot subject still to the maximum three minutes per address for such addresses for items of special public interest.

Members who wish to address Cabinet shall notify the Chair prior to the commencement of the meeting and may speak on any item on that meeting's agenda. A maximum of thirty minutes in total will be allowed for addresses by Members unless the Chair exercises discretion to allow longer. The time these addresses take will not count towards the thirty minute period referred to above so as to prejudice any other persons who have registered their wish to speak.

KEY DECISIONS

 denotes the issue is a 'Key' decision:

- Any decision in relation to the Executive function* which results in the Council incurring expenditure which is, or the making of saving which are significant having regard to the Council's budget for the service or function to which the decision relates. For these purpose the minimum financial threshold will be £250,000;
- Where decisions are not likely to involve significant expenditure or savings but nevertheless are likely to be significant in terms of their effects on communities in two or more wards or electoral divisions; and
- For the purpose of interpretation a decision, which is ancillary or incidental to a Key decision, which had been previously taken by or on behalf of the Council shall not of itself be further deemed to be significant for the purpose of the definition.

NORTHAMPTON BOROUGH COUNCIL

CABINET

Your attendance is requested at a meeting to be held:
in The Jeffrey Room, St. Giles Square, Northampton, NN1 1DE.

on Wednesday, 9 May 2018

at 6:00 pm.

George Candler
Chief Executive

AGENDA

1. APOLOGIES

2. MINUTES

3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE IF NECESSARY

It is the intention that part of this meeting be held in private as it is likely that exempt information as defined in local government act 1972:

Consideration of the information in public would give rise to the disclosure of exempt information as described in paragraph [1, 2 3, 5 & 7] of Schedule 12A of the Local Government Act 1972 –

- Information relating to any individual.
- Information which is likely to reveal the identity of an individual.
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

[Intention to hold meeting in private - Cabinet - Northampton Town Football Club - 9th May 2018](#)

4. DEPUTATIONS/PUBLIC ADDRESSES

5. DECLARATIONS OF INTEREST

6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

None

7. PREPARATION OF A LOCAL HERITAGE LIST FOR NORTHAMPTON

 Report of the Chief Executive (Copy herewith)

8. ENVIRONMENTAL ENFORCEMENT - EXTENSION OF POWERS

 Report of the Director of Customer & Communities (Copy herewith)

9. STRAY DOGS - APPOINTMENT OF OFFICER

🔑 Report of the Director of Customer & Communities (Copy herewith)

10. CORPORATE PERFORMANCE - ALL MEASURES REPORT QUARTER

Report of the Borough Secretary (Copy herewith)

11. EXCLUSION OF PUBLIC AND PRESS

THE CHAIR TO MOVE:

“THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THERE IS LIKELY TO BE DISCLOSURE TO THEM OF SUCH CATEGORIES OF EXEMPT INFORMATION AS DEFINED BY SECTION 100(1) OF THE LOCAL GOVERNMENT ACT 1972 AS LISTED AGAINST SUCH ITEMS OF BUSINESS BY REFERENCE TO THE APPROPRIATE PARAGRAPH OF SCHEDULE 12A TO SUCH ACT.”

12. RECOVERY OF LOAN MONEY - NORTHAMPTON TOWN FOOTBALL CLUB (1, 2, 3, 5, 7)

🔑 Report of the Borough Secretary & Monitoring Officer
(Copy herewith)

NORTHAMPTON BOROUGH COUNCIL

CABINET

Wednesday, 11 April 2018

PRESENT: Councillor Nunn (Chair); Councillor Larratt (Deputy Chair); Councillors Eldred, Hadland, Hallam, Hibbert and King

1. APOLOGIES

There were none.

2. MINUTES

The minutes of the meeting held on the 14th March 2018 were agreed and signed by the Leader.

3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE IF NECESSARY

There were no items to be considered in private.

4. DEPUTATIONS/PUBLIC ADDRESSES

Mr Roger Nesbitt addressed Cabinet in respect of Item 7 – *‘Designation of the Queens Park Neighbourhood Area & Forum for the purposes of neighbourhood planning’* and spoke in favour of the recommendations. He commented that the Plan would give residents a stronger voice and allow them more scope with regards to planning applications. He stated that the Queens Park Residents Association (QPRA) wanted to work alongside the ‘Friends of Thornton Park’ and noted that in no way was the proposed plan a takeover bid of the park and emphasised the need for inclusion which would benefit the wider community.

Ms Katie Abu addressed Cabinet in respect of Item 7 - *Designation of the Queens Park Neighbourhood Area & Forum for the purposes of neighbourhood planning’* and commented that although Thornton park was protected, the allotments behind the park were not part of any neighbourhood plan and therefore not protected. She stated that she understood the concerns of some residents of neighbouring areas who would not have voting rights, but noted that they were welcomed to consult on the preparation of the plan. She commented that the plan would empower local communities and give them a stronger voice on local matters and stated that the inclusion of the park was not a ‘land grab’; the inclusion of the park would benefit all users of the park facilities.

Mr Mike Kay (Chief Executive of Northampton Partnership Homes – (NPH)) addressed Cabinet in respect of Item 8 – *‘Procurement of contractor to develop Council owned land at St. Peter’s Way’* and elaborated thereon. He stated that it was with regret that the NPH Board could not agree to the proposals set out in the report.

5. DECLARATIONS OF INTEREST

Councillor Hallam declared a personal non pecuniary interest in Item 9 – *‘12 month extension of Partnership Delegation Agreement with LGSS for the Delivery of Business Support Services’* as a County Councillor and an LGSS service user.

6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

There were none.

7. DESIGNATION OF THE QUEENS PARK NEIGHBOURHOOD AREA & FORUM FOR THE PURPOSES OF NEIGHBOURHOOD PLANNING

Councillor Beardsworth addressed Cabinet and commented that she was not against Neighbourhood Plans but noted her concerns that parks were an asset that belonged to everyone. She stated that residents of Kingsthorpe had not been leafleted until late and noted that Thornton Park had a long history with Kingsthorpe village. She commented that S106 monies had been spent on the park and many of her ward residents had contributed to the success of Park through voluntary work and questioned the fairness that those individuals would not be eligible to vote.

Councillor Marriott commented that he fully supported the report and recommendations and was pleased that the allotments would be protected through the designation. He noted that much of the S106 monies had come from Semilong Ward which he was pleased about. He stated that regardless on the fact the park fell in the Kingsthorpe ward, he was fully supportive and noted that despite the fact he and other residents in his ward would not be eligible to vote, they had been fully involved and their concerns listened to.

Councillor Birch stated that she fully supported the proposal to designate a Neighbourhood Area and thanked the planning officers and residents who had contributed. She reported that residents wanted to have a greater say over issues in their area and this was a positive way forward; the Area would be beneficial to those using Thornton Park and other local amenities. She explained that there appeared to be some lack of understanding with regards to the feedback from the consultation and stated that the Plan would empower local residents and that no one would be excluded from community engagement as local forums would be held for people to feed into.

Councillor Stone congratulated those people who had worked on the proposal and noted the work undertaken had brought people together. She referred to another Neighbour Plan and noted its success and the result achieved since it had been designated. She further noted that the plan would be adopted for all residents and that consultation with others would improve the area for all.

Councillor Hadland, as the relevant Cabinet Member, submitted his report and paid tribute to the hard work carried out by the people of the Queens Park Area. He emphasised the point that designation of the plan was a planning exercise and that it was not a land takeover and commented that it was an excellent way forward. He noted that the only exclusion was that some neighbouring residents would not be able to vote but noted that they would have their voices and concerns heard during consultation.

RESOLVED:

- 2.1 That the analysis of representations received in response to the publicising of the Queens Park Neighbourhood Area and Neighbourhood Forum applications at Appendix 1 of the report be noted
- 2.2 That the Queens Park Neighbourhood Area as published in Appendix 2 of the report, for the purposes of preparing a Neighbourhood Plan under Section 61G of

the Town and Country Planning Act 1990 (as amended) be designated.

- 2.3 That, following the designation of the Queens Park Neighbourhood Area, designated Queens Park Neighbourhood Forum (Appendix 3 of the report) under Section 61F of the Town and Country Planning Act 1990 for a period of five years for the purposes of producing a Neighbourhood Plan, subject to the following conditions:
- Maintaining a written constitution
 - Holding an Annual General Meeting within 12 weeks of the designation
 - Maintaining a minimum of 21 members drawn from each of the subsections set out within the Localism Act section 61F(5)

8. PROCUREMENT OF CONTRACTOR TO DEVELOP COUNCIL OWNED LAND AT ST.PETER'S WAY

Councillor Beardsworth addressed Cabinet and expressed concerns about air quality and increased traffic issues in the area. She asked that information be collected from both the Environmental Health and Highways to address her concerns.

Councillor McCutcheon noted that the Council had been trying to improve the area for a number of years. He further noted that it was a very difficult site for a number of reasons and questioned whether it would be suitable for NPH.

Councillor Hadland, as the relevant Cabinet Member, explained that the project had been running for a long time and as had the negotiations between the Council and NPH; the Council were currently in a position where more clarity and certainty was needed. He noted that they had indicative build costs and rent but this would need to be 'firmed up' and that the proposal was to allow for the tender process to get underway as soon as possible and to appoint a project and design team to commence work imminently to avoid any further unnecessary delays. Councillor Hadland concurred that section 3.1.6 could have had a little more clarity in detail but noted the need to do the best for the people of the Town and concerns raised by Councillor Beardsworth would be considered in the consultation process. In response to comments from Mr Kay, Councillor Hadland explained that the Section 151 Officer would have to be satisfied with the Business Case from both the perspective of both the Council and NPH.

The Leader reported that this project had been ongoing for a long time and that there was now a need to deal with it more expediently. He commented that the new Chief Executive Officer (NBC) would be on the project board and that there was a commitment to maintain the market rate. The Leader stated the need to reflect on previous costly decisions and a cautious approach taken. Due diligence was being undertaken and the project had become a priority of the Council.

Councillor Larratt concurred that the project was a priority and that it would provide an opportunity for an area needing improvement to be regenerated. He commented that there was a need to ensure that tenants and the tax payers would get value for money and the tender process would need to be completed and the rent guaranteed whilst vigilance and due diligence was exercised.

RESOLVED:

- 2.1 That subject to a positive gateway exercise being carried out in consultation with the Cabinet Member for Regeneration, Enterprise and Planning, the Cabinet Member for Finance, and the Chief Finance Officer; the Head of Economic Development and Regeneration be authorised to commence the procurement of a contractor through an OJEU-compliant Open Tender process in accordance with the Public Contract Regulations 2015 be agreed.
- 2.2 That subject to a satisfactory review of the business cases (encompassing both an HRA Value for Money position and the Council's General Fund position) being carried out after receipt of tenders, the Head of Economic Development and Regeneration, acting in consultation with the Borough Secretary & Monitoring Officer, the Chief Finance Officer and the Cabinet Member for Regeneration, Enterprise and Planning, be authorised to finalise the terms of the Lease between the Council and Northampton Partnership Homes Limited, and to enter into an Agreement For Lease (AFL) be agreed.
- 2.3 That consideration of the recommendations of the Horizon Park Project Board relating to the project design team, and agrees to appoint RG+P Ltd., Aecom Limited, Desco (Design and Consultancy) Ltd., and Wood Group Ltd. as the Design Team pursuant to paragraph 3.1.8 of the report be agreed.
- 2.4 That a further report be brought to Cabinet following the procurement exercise making recommendations on the award of the main construction contract be agreed.
- 2.5 That any further issues that arise would be reported to Cabinet.

9. 12 MONTH EXTENSION OF PARTNERSHIP DELEGATION AGREEMENT WITH LGSS FOR THE DELIVERY OF BUSINESS SUPPORT SERVICES

Councillor Beardsworth questioned whether the LGSS contract had offered the Council value for money and asked for assurance that alongside the extension of the contract that the Council receive their money's worth.

Councillor Stone asked why the review had been so late in the contract and questioned why it had not been put in place a year previously. She commented that some services had been brought back in house with little explanation for the reasons behind the decision and recognised that whilst there was a need for Councils to make savings she questioned the costs of doing so.

Councillor Eldred, as the relevant Cabinet Member, reported that there was a review of the shared services in every area of the Council. He commented that he and the Deputy Leader had worked closely looking at the contract and that it was hoped in 6 months to a years' time they would be better position to assess whether there was a need for a change to the contract.

Councillor Larratt stated that there was a need to ensure that the Council achieved the best value for money. He noted that there had been some very positive aspects of the shared service, which included the revenue and benefits department. He recognised that there had been some issue with the service but expressed the need of a balanced view to be taken.

RESOLVED:

- 2.1 That a one year extension to the current PDA with the joint committee comprising Northamptonshire and Cambridgeshire County Council LGSS)) for the core ICT

service, Business Systems service, Finance Operations service, Finance Professional service, Insurance service and the Procurement service to allow time to consider all options for the future delivery of the said services be approved.

- 2.2 That existing internal resources are allocated to undertake the required service reviews and the development of a future Business System solution be agreed.
- 2.3 That the outcome of the service review would inform a future cabinet report outlining the options and recommendations for delivery of support services post May 2019 be agreed.

The meeting concluded at 7.01pm

Appendices 3



CABINET REPORT

| | |
|---------------------|---|
| Report Title | PREPARATION OF A LOCAL HERITAGE LIST FOR NORTHAMPTON |
|---------------------|---|

AGENDA STATUS: PUBLIC

| | |
|------------------------------------|-------------------------------------|
| Cabinet Meeting Date: | 9 th May 2018 |
| Key Decision: | No |
| Within Policy: | Yes |
| Policy Document: | Yes |
| Directorate: | Regeneration, Enterprise & Planning |
| Accountable Cabinet Member: | Councillor Tim Hadland |
| Wards | All |

1. Purpose

- 1.1 To seek Cabinet approval to commence the preparation of a Local Heritage List for Northampton, including the approval of selection criteria and the establishment of a panel to consider and recommend entries for inclusion on the list.

2. Recommendations

It is recommended that Cabinet:

- 2.1 Approve the preparation of a Local Heritage List for Northampton;
- 2.2 Approve the draft selection criteria for evaluation of suggested entries for inclusion on a Local Heritage List (Appendix A),
- 2.3 Approve the establishment of a Local Heritage Selection Panel to consider and recommend to Cabinet for adoption those heritage assets that meet the criteria for inclusion on a Local Heritage List,

- 2.4 Delegate authority to the Head of Planning, in consultation with the Cabinet member for Regeneration, Enterprise & Planning, to establish a Local Heritage Selection Panel and to finalise the Panel's terms of reference (Appendix B),
- 2.5 Approve the commencement of public consultation to invite nominations of heritage assets for inclusion on a Local Heritage List (Appendix C).

3. Issues and Choices

3.1 Report Background

- 3.1.1 Northampton has over 500 buildings and monuments that are statutorily listed as being of special architectural or historic interest and 7 scheduled monuments that are protected through national legislation. In addition, there are 21 conservation areas. However, there are many other buildings, monuments and areas of open space that are of historic or architectural interest or are valued by the local community that do not meet the strict criteria for national designation but which make a significant contribution to Northampton's distinctive character and appearance.
- 3.1.2 A Local Heritage List is a register of buildings, monuments, sites, places, areas or landscapes that have been identified as having a degree of significance meriting consideration in planning decisions but which are not formally designated heritage assets. The Council adopted a Local List of Buildings of Importance within the town centre in 1993 and has a list of candidate buildings within conservation areas. It is now proposed to undertake a review of the town's non-designated heritage assets with the aim of publishing a Local Heritage List for the whole of the borough.
- 3.1.3 The preparation of a Local Heritage List is in accordance with guidance in the National Planning Policy Framework (NPPF), which advises that local planning authorities should set out a positive strategy for the conservation and enjoyment of the historic environment in their Local Plan. The NPPF also requires local authorities to identify and assess the significance of any heritage asset that may be affected by a planning proposal. The inclusion of a local heritage asset on the list would not bring any additional form of statutory protection but would be a material planning consideration when the Council considers planning applications that may affect a heritage asset and would help to inform future planning decisions. The list would also recognise and help promote Northampton's distinctive character and quality.

- 3.1.4 Entries on a Local Heritage List are defined as "non-designated heritage assets" at national planning policy level. Paragraph 135 of the NPPF states:

"The effect of a (planning) application on the significance of a non-designated heritage asset should be taken into account in determining the application. In weighing applications that affect directly or indirectly on non-designated heritage assets, a balanced judgement will be required having regard to the scale of any harm or loss and the significance of the heritage asset"

This guidance is also retained in the draft replacement NPPF, currently subject to public consultation.

3.1.5 It will be important that the Local Heritage List reflects the views of the general public, is robust and transparent. It is anticipated that the list will be organic and once approved can be added to when information relating to other buildings and sites comes forward.

3.2 Procedure for preparing a Local Heritage List

3.2.1 The following procedure is suggested for the preparation of a Local Heritage List for Northampton and is based on Historic England guidance and best practice from other local authorities.

3.2.2 The first step is the adoption of a set of objective criteria for assessment of possible entries for inclusion on the Local Heritage List. These are set out in Appendix A

3.2.3 The second step is the establishment of a selection panel to advise on entries for inclusion on a Local Heritage List. It is suggested that a panel of no more than five persons be appointed to assess nominations and recommend to Cabinet those entries which satisfy the criteria for inclusion. It will be important for the panel to have a level of independence from the Council in order to maximise the level of transparency and robustness. The panel would be volunteers who would need to have a level of relevant expertise; it is suggested that members be invited with skills such as architecture, surveying, local history and building conservation. It is also suggested that an elected member be appointed to the panel. The draft terms of reference of the panel is attached (Appendix B).

3.2.4 The general public, parish councils, local amenity groups, residents associations and other interested parties such as the Town Centre Conservation Area Advisory Committee, would be invited to nominate buildings, structures and other non-designated heritage assets for consideration, based on the adopted criteria and using the form at the rear of the attached information pack that would be made publically available (Appendix C).

3.2.5 The selection panel would assess the nominated entries and prepare a draft list of non-designated heritage assets that meet the selection criteria. The draft list would be the subject of public consultation and responses received would be reported to Cabinet when the draft list is submitted for possible adoption as Northampton's Local Heritage List.

3.3 Issues Arising

3.3.1 Cabinet are asked to consider the suggested procedure in respect of Local List and to delegate to the Head of Planning the task of approaching potential members of the panel.

3.4 Choices (Options)

3.4.1 Cabinet could choose to:

- a) agree the procedure for preparation of a Local Heritage List, including the selection criteria, appointment of a selection panel and invite entries from the public for consideration by a selection panel, or
- b) decide not to prepare a Local Heritage List.

3.4.2 Option a) is considered the most appropriate as it would provide the opportunity for Northampton to have an up-to-date Local Heritage List that has been prepared in a transparent and robust manner and will enable the Council to meet the requirements of the NPPF.

4. Implications (including financial implications)

4.1 Policy

4.1.1 The preparation of a Local heritage List is in accordance with policy contained in the National Planning Policy Framework and the draft NPPF currently subject to consultation and guidance produced by Historic England. Policy E26 of the Northampton Local Plan is also relevant.

4.2 Resources and Risk

4.2.1 There will be some financial cost in undertaking consultation, which will be met through the existing Conservation service budget. It is envisaged that the time given by the proposed selection panel will be voluntary.

4.2.2 Adoption of a Local Heritage List will assist the Council in safeguarding the special character and appearance of non-designated heritage assets and will be material considerations in the determination of planning applications and planning appeals. Without an up-to-date Local Heritage List, there is a danger that features that are important to Northampton's special interest and character could be harmed.

4.3 Legal

4.3.1 Whilst inclusion of a heritage asset on a Local heritage List provides no additional planning controls, it does mean that its conservation as a heritage asset is an objective of the National Planning Policy Framework and a material consideration when determining a planning application.

4.4 Equality and Health

4.4.1 No significant adverse impacts on those with protected characteristics have been identified. An Equality Impact Assessment Screening has been undertaken and approved.

4.5 Consultees (Internal and External)

4.5.1 The report seeks Cabinet approval to commence external consultation.

4.6 How the Proposals deliver Priority Outcomes

4.6.1 Preparation of a Local List is in accordance with strategies in the Corporate Plan to protect the environment and Love Northampton by celebrating the town's history and heritage.

4.7 Other implications

4.7.1 None

5. Background Papers

5.1 Paragraphs 126, 135, 141, 156, 157 & 169 of the National Planning Policy Framework (published by HM Government, March 2012);

5.2 Paragraph 39 of Guidance on Conserving and Enhancing the Historic Environment (published by HM Government, April 2014),

5.3 Historic England Advice Note 7 – Local Heritage Listing (Historic England, May (2016).

6.0 Appendices

Appendix A: Selection criteria for inclusion of entries on Northampton's Local Heritage List

Appendix B: Draft Terms of Reference for the selection panel

Appendix C: Nomination Pack

David Trubshaw
Senior Planning Officer - Conservation

APPENDIX A: Northampton Local Heritage List Selection Criteria

1. BUILDINGS

For a building to be considered for inclusion on Northampton's Local Heritage List, at least one of the following criteria should be met:

A AGE, INTEGRITY AND CONDITION

A1 – If built before c.1840 (i.e. pre-Victorian), does it survive in anything like its original external appearance?

A2 - If built between 1840-1919 (i.e. Victorian/Edwardian), does it retain any original external features?

A3 - If built in the 20th century, is it a good, relatively unaltered example of the style of the period?

B HISTORIC INTEREST

B1 – Does the building illustrate an important part of Northampton's social, economic, cultural or religious history?

B2 - Is the building associated with an important local person or event?

B3 - Is it unusual, representative of Northampton or a rare local survivor of its type?

C ARCHITECTURAL INTEREST

C1 - Was the building designed by a nationally or locally important architect?

C2 – Is it an example of a style or design distinctive to Northampton?

C3 – Is it constructed of distinctive materials, an unusual building technique or design or is it an example of local craftsmanship or detailing?

D LANDMARK INTEREST

D1 – Is it visually prominent, have aesthetic value or important to the street scene?

D2 – Is it within an important group of buildings?

E COMMUNITY VALUE

E1 – Is the building important to or valued by a local community? If so, by whom and why?

2. STRUCTURES AND MONUMENTS

A – What is the name and approximate age of the structure or monument?

B - Is it a local landmark?

C - Was it designed by an important national or local architect?

D - Does it commemorate an important local or national event?

E - Is it a surviving example of an item of historic or unusual street furniture? (e.g. tram shelter, parish boundary marker or milepost)

3. PARKS, GARDENS & OPEN SPACES

Does the site have:

A - Historic interest? (eg illustrates Northampton's social/cultural/religious development)

B - Landscape interest & quality?

C - Rarity value?

D - Group or townscape value?

E - Social or community value?

4. ARCHAEOLOGICAL INTEREST

Does the site, building or monument have:

A - Historic interest? (eg evidence of past human activity or illustrating aspects of Northampton's development, its people and cultures)

B – Rarity? (the fewer the surviving examples, the more likely it is to have special interest)

C - Level of survival? (the greater the intactness, the greater the potential for archaeological interest)

D – Potential? (eg a site which may be expected to contain evidence of Northampton's past)

E – Group value? (a site may have special interest through its relationship with other buildings, structures or spaces)

APPENDIX B

TERMS OF REFERENCE FOR LOCAL HERITAGE LIST SELECTION PANEL

Purpose and context

NBC is seeking to update and widen the existing Local List. The current Local List, which relates to assets within the central area was adopted in 1993; a list of candidates for the remainder of the Borough was also developed.

The **National Planning Policy Framework** (para169) requires Local Authorities to have up to date evidence about the historic environment in their area and to use it to assess the significance of heritage assets and the contribution they make to their environment. The Local List will assist in developing this evidence base.

The **West Northamptonshire Joint Core Strategy** recognises the importance of understanding the significance of non-designated heritage assets and the contribution they make to place and therefore the strategy includes a policy which aims to conserve and enhance both designated and non-designated heritage asset and their setting.

The **Northampton Central Area Action Plan** includes policies to preserve and enhance the town's rich heritage and new development which reflects our rich architectural heritage. The forthcoming Local Plan Part 2 will include policies which further strengthen the Council's commitment to its rich heritage.

Conservation Area appraisals and management plans – the Council has a programme of conservation area reviews. As part of this review process buildings, both designated and non-designated, which make a positive contribution to character and appearance of the area are identified. These non-designated heritage assets will be considered for inclusion on the Local List

Aims and objectives

Develop a work plan for the delivery of the project

To invite nominations, via an open consultation process, against the agreed criteria,

To assess the submitted nominations against the selection criteria,

Agree a methodology for inclusion (or not) on the draft list,

To develop a draft list of non-designated buildings and structures, and undertake public consultation on the draft list,

Recommend to Cabinet those buildings and structures that should be included on the adopted Northampton Local Heritage List.

Panel members and mode of operation

The panel shall be made up of no more than 5 individuals, each of whom will bring relevant specialist knowledge which will make a positive contribution to the project. A broad spectrum of knowledge will be advantageous.

The Panel will nominate a Chair person, who will be responsible for arranging and leading meetings, ensuring delivery of the project within the agreed timescales within the work plan.

Each meeting of the panel will be minuted.

Each panel member should make clear if there is any potential for conflict of interest with regard to their appointment to or input into the work of the panel.

The panel will be independent of the Local Authority and shall not have any political affiliation.

Once the nomination period has expired, the panel will need to meet to review the nominations and select the buildings to be included on the draft local list. In cases where the panel are unable to agree on the inclusion of a building, the Chair will have the casting vote.

The panel will be supported by officers of the Council. However, officers will have no voting rights with regard to buildings included on the draft list or otherwise.

DRAFT

APPENDIX C

NORTHAMPTON'S LOCAL HERITAGE LIST



Nomination Pack

What is a Local Heritage List?

“Local heritage listing is a means for a community and a local authority to jointly identify heritage assets that are valued as distinctive elements of the local historic environment” (Historic England Advice Note 7: Local Heritage Listing, 2016)

Northampton has over 500 buildings listed as being of special architectural or historic interest and 10 sites of scheduled archaeological importance that are protected through national legislation. In addition, there are 21 locally designated conservation areas. However, there are many other buildings, structures and open spaces that are of historic, architectural or community interest that do not meet the strict criteria for national designation but which make a significant contribution to the town’s distinctive character and appearance.

The Local List is a register of these local heritage assets that have been identified as worthy of protection. There is an existing local list but this covers only the town centre and the intention now is to produce a comprehensive list for the whole of Northampton, based on defined criteria. This will then be used to inform future planning decisions

The purpose of this nomination pack is to give members of the public an opportunity to propose heritage assets that should be considered for inclusion on a Local Heritage List for Northampton.

What is a heritage asset?

A heritage asset is an aspect of the historic environment that is worthy of protection for current and future generations to enjoy. The Government’s National Planning Policy Framework defines a heritage asset as:

“A building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions because of its heritage interest”.

Cover picture: Former tram shelter on Harborough Road – an example a possible candidate for a Local Heritage List for Northampton

What protection is given to heritage assets by a Local Heritage List?

The local heritage list would not bring any additional form of statutory protection. It is, however a material planning consideration and can help to influence the consideration of planning applications that may affect the significance of a heritage asset.

Entries on a local heritage list are defined as “non-designated heritage assets” at national planning policy level and guidance in the National Planning Policy Framework states:

“The effect of a (*planning*) application on the significance of a non-designated heritage asset should be taken into account in determining the application. In weighing applications that affect directly or indirectly non designated heritage assets, a balanced judgement will be required having regard to the scale of any harm or loss and the significance of the heritage asset”

What can be included on a Local Heritage List?

The Local Heritage List could include all types of heritage asset that are not currently protected through national designation but which make an important contribution to Northampton’s distinctive character and appearance. Possible entries could include:

| | | |
|-------------------------|---|----------------------|
| Industrial buildings | Houses | Shops & pubs |
| Places of worship | Statues and monuments | Bridges |
| Places of entertainment | Places associated with important people | |
| Parks or cemeteries | Open spaces | Archaeological sites |

Listed buildings and Scheduled archaeological sites and monuments would not be included as they are already protected by national designation. Buildings previously identified as being of local importance within conservation areas will be considered for inclusion.

The Selection Criteria

In order to assess whether a heritage asset is worthy of inclusion on the Local List, Northampton Borough Council has produced a set of selection criteria, based on guidance produced by Historic England¹. They are intended to achieve consistency across the town, with only those heritage assets which meet the criteria being included on the adopted Local Heritage List.

¹ Historic England Advice Note 7, Local Heritage Listing, May 2016

SELECTION CRITERIA FOR INCLUSION ON NORTHAMPTON'S LOCAL LIST

To be considered for inclusion on the Local Heritage List, at least one of the following criteria should be met:

1. BUILDINGS

A AGE, INTEGRITY AND CONDITION

A1 – If built before c.1840 (i.e. pre-Victorian), does it survive in anything like its original external appearance?

A2 - If built between 1840-1919 (i.e. Victorian/Edwardian), does it retain any original external features?

A3 - If built in the 20th century, is it a relatively unaltered example of the style of the period?

B HISTORIC INTEREST

B1 – Does the building illustrate an important part of Northampton's social, economic, cultural or religious history?

B2 - Is the building associated with an important local person or event?

B3 - Is it unusual, representative of Northampton or a rare local survivor of its type?

C ARCHITECTURAL INTEREST

C1 - Was the building designed by a nationally or locally important architect?

C2 – Is it an example of a style or design of building distinctive to Northampton?

C3 – Is it constructed of distinctive materials, an unusual building technique or design or is it an example of local craftsmanship or detailing?

D LANDMARK INTEREST

D1 – Is it visually prominent, aesthetically attractive or important to the street scene?

D2 – Is it within an important group of buildings?

E COMMUNITY VALUE

E1 – Is the building important to or valued by a local community? If so, by whom and why?

2. STRUCTURES AND MONUMENTS

A – What is the name and approximate age of the structure or monument?

B - Is it a local landmark?

C - Was it designed by an important national or local architect?

D - Does it commemorate an important local or national event?

E - Is it a surviving example of an item of historic or unusual street furniture? (e.g. tram shelter, parish boundary marker or milepost)

3. PARKS, GARDENS & OPEN SPACES

Does the site have:

A - Historic interest? (e.g. illustrates Northampton's social/cultural/religious development)

B - Landscape interest & quality?

C - Rarity value?

D - Group or townscape value?

E - Social or community value?

4. ARCHAEOLOGICAL INTEREST

Does the site, building or monument have:

A - Historic value? (eg evidence of past human activity or illustrating important aspects of Northampton's development, its people and cultures)

B – Rarity? (the fewer the surviving examples, the more likely it is to have special interest)

C - Level of survival? (the greater the intactness, the greater the potential for archaeological importance)

D – Potential? (eg a site which may be expected to contain evidence of Northampton's past)

E – Group value? (a site may have special interest through its relationship with other buildings, structures or spaces)

How to propose a heritage asset for inclusion on the Local Heritage List

If you believe a heritage asset meets any of the selection criteria and wish to nominate it for inclusion on the Local Heritage List, then please complete the attached nomination form and return it to:

Local Heritage List,
Built & Natural Environment Team,
Planning & Regeneration,
Northampton Borough Council
The Guildhall,
Northampton
NN1 1DE

Nominations can also be submitted on line at: www.northampton.gov.uk/localheritagelist

The Next Steps

Nominations for inclusion on the Local Heritage List will be assessed against the adopted criteria by an independent selection panel, who will prepare a draft list. The draft list will then be the subject of public consultation and responses received will be reported to the Council's cabinet when the draft list is considered for possible adoption as the Local Heritage List for Northampton.

Northampton's Local Heritage List

NOMINATION FORM

Name and location of nominated building, structure, open space or archaeological feature (if possible, please provide a photograph to aid identification). Please use a separate form for each nomination

Description

Date of construction (if known)

Architect (if known)

Original use

Current use

What is the heritage interest? (Please refer to the selection criteria)

History of the building, structure or open space, if known (if possible, please provide a brief summary of the history and any known historic associations, including data sources to support your nomination).

Current condition (please provide a brief summary of the condition of the building or structure, including occupancy and any external damage or deterioration)

If you wish to nominate more than one potential candidate, additional forms can be downloaded from the Council's website at the following link:

www.northampton.gov.uk/localheritagelist

Appendices: 0



NORTHAMPTON
BOROUGH COUNCIL

CABINET REPORT

| | |
|---------------------|---|
| Report Title | ENVIRONMENTAL ENFORCMENT – EXTENSION OF POWERS |
|---------------------|---|

AGENDA STATUS: PUBLIC

| | |
|------------------------------------|---------------------------|
| Cabinet Meeting Date: | 9 May 2018 |
| Key Decision: | YES |
| Within Policy: | YES |
| Policy Document: | No |
| Directorate: | Customers and Communities |
| Accountable Cabinet Member: | Cllr Mike Hallam |
| Ward(s) | All Wards |

1. Purpose

- 1.1 To secure Cabinet agreement to the authorisation of third party staff acting on behalf of the Council to issue fixed penalty notices in respect of breaches of the Public Spaces Protection Orders.

2. Recommendations

- 2.1 That Cabinet approve the authorisation of relevant staff employed by the Council's appointed contractor, The Kingdom Services Group Limited to act on behalf of the Council to issue fixed penalty notices in respect of breaches of Public Spaces Protection Orders. On condition that such staff will have had a full training programmes and are competent to so act before being authorised to issue fixed penalty notices on behalf of the Council.
- 2.2 That Cabinet agrees that the procurement of this service should progress and authorises the Cabinet Member for Environment in consultation with the Director of Customers and Communities to award a contract for this work with the service to be funded from the receipts of fixed penalty notices.

3. Issues and Choices

3.1 Report Background

- 3.1.1 The Council recently entered into a contract with Kingdom Services Group Ltd to deliver environmental enforcement services in the Borough.
- 3.1.2 The Cabinet report in June 2017 approving the principle of the service, allowed for the authorisation of the contractor's staff to issue fixed penalty notices for littering, waste and fly tipping offences.
- 3.1.3 Members have requested that the contractor's staff be authorised to issue fixed penalty notices for dog fouling and other offences relating to breaches of Public Spaces Protection Orders.
- 3.1.4 The Public Spaces Protection Order April 2017 (PSPO) contains provisions in relation to a range of activities. These include a requirement to remove dog faeces from land forthwith, a requirement to keep dogs on leads in certain specified locations and a prohibition of urination and defecation in any public place. The PSPO allows for the issue of fixed penalty notices for a range of breaches.
- 3.1.5 When the PSPO was approved, it was agreed that receipts from fixed penalty notices should be directed back into the management of the PSPO process. This would allow for the receipts to be used to fund service delivery by a contractor.

3.2 Issues

- 3.2.1 PSPOs are legally required to be reviewed every three years. This review process must demonstrate that the powers included within the order are still required.
- 3.2.2 Significant numbers of complaints are received about dog fouling in Northampton. Between March 2015 and April 2018 288 complaints about the matter were logged. Neighbourhood Wardens and Park Rangers are authorised to issue fixed penalty notices for dog fouling offences, in the period mentioned a total of 6 Fixed Penalty Notices were issued.
- 3.2.3 Neighbourhood Wardens and Park Rangers undertake a wide range of duties which mean that they are not able to devote significant time to enforcement of the PSPO.
- 3.2.4 Staff undertaking the environmental enforcement contract work exclusively on this task and, as a result, issue significant numbers of Fixed Penalty Notices have been issued since it commenced. In February and March 2018 over 1900 FPNs were issued for littering in Northampton.
- 3.2.5 Since the existing contract only allows enforcement of the offences specified in the Appendix to the earlier report, an additional tendering process would be required to secure a contractor to deliver PSPO enforcement.

3.3 Choices (Options)

- 3.3.1 Members can decide to agree to the authorisation of third party staff to undertake enforcement duties under the PSPO. This would be in addition to any enforcement undertaken by Council Staff and the Police.
- 3.3.2 Members can decide not to authorise third party staff to undertake this work and to continue with the current arrangements. Enforcement would continue alongside other duties but it is likely that the number of FPNs served for breaches of the FPN would remain low.

4. Implications (including financial implications)

4.1 Policy

- 4.1.1 None

4.2 Resources and Risk

- 4.2.1 There is no cost to this service. It is entirely funded from the income generated by FPNs. Income generated is expected to be low, at least initially. Income received from FPNs should be directed back into the management of the Public Spaces Protection Order Process.
- 4.2.2 The current contract for environmental enforcement has been established on the basis of delivery at no net cost to the Council.
- 4.2.3 A service for the delivery of this enforcement work should be let on the basis that the revenue from the penalties offsets the cost of service delivery.
- 4.2.4 If Cabinet decide to continue with current arrangements there would be a small income stream from the in house enforcement of the PSPO which will be used to offset some of the cost of service provision, however at current levels of enforcement, this income does not facilitate any expansion of the service.

4.3 Legal

- 4.3.1 Section 68 of the Anti-social Behaviour Crime and Policing Act 2014 allows for an authorised person to issue a FPN for breach of a PSPO. The term “authorised person” means a person authorised by the Council for the purposes of section 68.
- 4.3.2 In authorising any person to issue Fixed Penalty Notices, the Council must ensure that they are competent with suitable knowledge and training to carry out the work.
- 4.3.3 Police constables may also issue FPNs and the police force may also authorise civilian staff who are competent to do so.

4.3.4 Fixed penalty payments made in relation to the offences specified in the Appendix to the earlier report may only be used for specified purposes relating to enforcement of those provisions. There is no express limitation as to the purposes for which fixed penalties for PSPO breaches can be used however, Cabinet should satisfy itself that the use of fixed penalty receipts for provision of the enforcement service is reasonable in all the circumstances. Relevant considerations will include any enhancements to enforcement which may be gained as a result of the proposal.

4.4 Equalities and Health

4.4.1 An equalities impact assessment has been carried out. This indicates that the proposal will apply to all residents of Northampton. There are specific exemptions in the terms of the PSPO which allow for circumstances where there is reasonable excuse for failure to comply with the terms of the PSPO in respect to the removal of dog faeces.

4.5 Consultees (Internal and External)

4.5.1 Legal, Finance, Neighbourhood Warden and Park Ranger Teams
Input from Residents Associations and Park Management Committees who are keen to see an increase in the enforcement of the PSPO.

4.6 How the Proposals deliver Priority Outcomes

4.6.1 The report assists in the implementation of the existing corporate plan priority of zero tolerance on environmental crimes.

5. Background Papers

5.1 Public Spaces Protection Order April 2017.

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Appendices



NORTHAMPTON
BOROUGH COUNCIL

CABINET REPORT

| | |
|---------------------|--|
| Report Title | STRAY DOGS APPOINTMENT OF OFFICER |
|---------------------|--|

AGENDA STATUS: PUBLIC

| | |
|------------------------------------|---------------------------|
| Cabinet Meeting Date: | 9 MAY 2018 |
| Key Decision: | YES |
| Within Policy: | YES |
| Policy Document: | NO |
| Directorate: | Customers and Communities |
| Accountable Cabinet Member: | Cllr Mike Hallam |
| Ward(s) | All Wards |

1. Purpose

- 1.1 To secure Cabinet agreement to appointment of an officer to discharge the Council's functions in relation to stray dogs and allow delegation of those functions under relevant contracts.

2. Recommendations

- 2.1 That Cabinet approve the appointment of the Environmental Health and Licensing Manager to discharge the Council's functions in relation to stray dogs to allow the officer to further delegate their responsibilities under the contracts for stray dog collection and kennelling.

3. Issues and Choices

3.1 Report Background

- 3.1.1 The Council's current contracts relating to dog collection and kennelling services expire in June of this year. The Council is currently involved in a procurement process to secure provision of further services to succeed those contracts. As is usual for such processes, a review of the relevant legislation has been undertaken.
- 3.1.2 Amendments to the law which have taken effect since the Council's Scheme of Delegation was drafted slightly alter the Council's responsibilities in relation to stray dogs, and it is therefore necessary to ensure that an officer is properly appointed to discharge those amended functions.
- 3.1.3 When the Council's Scheme of Delegations to officers was drafted both the Council and the police had responsibilities under the Environmental Protection Act 1990 ('1990 Act ') in relation to collection of stray dogs and failure to ensure that a dog has an identity tag. Since that time the police powers have largely been repealed and the Council is solely responsible for collecting stray dogs in its area and service of relevant notices on those believed to be the owner. The powers in relation to identity tags have also been repealed and replaced with provisions requiring microchipping which the Council enforces through another piece of legislation which is delegated to officers. As a result the delegations to officers do not quite match the responsibilities which now exist under the 1990 Act.
- 3.1.4 The 1990 Act contains a specific provision in relation to discharge of responsibilities in relation to stray dogs. The 1990 Act requires the Council to appoint an officer to discharge its functions under sections 149 and 150 in relation to stray dogs. The officer, once appointed, may delegate their responsibilities to another person but remain responsible for securing that the functions are properly discharged.

3.2 Issues

- 3.2.1 Unlike most Council functions which allow the Council to decide how a function is to be discharged, the 1990 Act expressly states that the functions must be discharged by an Officer specifically appointed for that purpose. Further, unlike most Council functions, that officer once appointed has a specific power to delegate the performance of some or all of their functions.
- 3.2.2 If the Council can not show that it has properly appointed an officer under section 149 then there is a risk that the Council would be challenged in relation to whether stray dogs are lawfully seized and may prevent recovery of the sums payable by owners who collect their dogs from the Council or its agent.
- 3.2.3 Further, since the Council is now entering into new contracts for collection and kennelling of stray dogs, if the officer is not properly appointed, they will not be able to delegate their functions to the contractor or contractors concerned. This may in turn lead to difficulties in recovery of the collection fees and

kennelling costs from owners and expose the Council to further liability under the contracts concerned.

- 3.2.4 Since the Cabinet has already approved the award of further collection and kennelling contracts a failure to appoint an officer under the 1990 Act is likely to impact on the award and enforcement of those contracts.

3.3 Choices (Options)

- 3.3.1 Members can agree to the appointment of an officer to discharge the Council's functions which will ensure that the powers concerned can be properly discharged.
- 3.3.2 Members can decide not to appoint an officer to discharge the Council's functions however; if an officer is not appointed the Council will be in breach of its duty to do so and it will not be possible to delegate those functions to the new contractor or contractors. It could also restrict the Council's power to recover sums due for kennelling and return of stray dogs and require the Council to pay higher sums under the contracts concerned.
- 3.3.3 It is therefore recommended that the Cabinet appoints the Environmental Health and Licensing Manager under section 149 of the 1990 Act.

4. Implications (including financial implications)

4.1 Policy

- 4.1.1 Cabinet has already approved the award of further collection and kennelling contracts.

4.2 Resources and Risk

- 4.2.1 Budgetary provision has already been made to pay external contractors for the collection and kennelling of stray dogs, up to the value of £30,000.00.
- 4.2.2 Budgetary provision has also been made for an officer to monitor the contract.

4.3 Legal

- 4.3.1 The legal provisions which apply are set out in the body of this report. If the Council does not appoint an officer for the purposes of discharging the provisions concerned it will not be able to properly enforce them. This could affect the Council's ability to recover costs from those whose stray dogs are collected from the Council and inhibit the discharge of the contracts for collection and kennelling of dogs.

4.4 Equality and Health

- 4.4.1 The proposal relates equally to all residents of Northampton and there are no equalities implications.

4.5 Consultees (Internal and External)

4.5.1 Legal and Finance

4.6 How the Proposals deliver Priority Outcomes

4.6.1 The appointment of an officer to discharge the Council's functions in relation to stray dogs via the appointed contractor or contractors supports the Priority 2 objective of creating an attractive, clean and safe environment. By properly discharging these duties the Council will assist in making streets, parks and open spaces more attractive to visitors and can assist in keeping those areas clean and tidy.

4.7 Other Implications

4.7.1 None

5. Background Papers

5.1 None

Julie Seddon
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Appendix 1 – Q4
report 2017-18



CABINET REPORT

| | |
|---------------------|---|
| Report Title | Corporate Performance All Measures Report Quarter 4 – 1 January 2018 – 31 st March 2018 |
|---------------------|---|

AGENDA STATUS: **Public**

| | |
|---------------------------------------|--------------------------|
| Cabinet Meeting Date: | 9 th May 2018 |
| Key Decision: | No |
| Within Policy: | Yes |
| Policy Document: | No |
| Directorate: | Borough Secretary |
| Accountable Cabinet Member(s): | Councillor P Larratt |
| Ward(s) | n/a |

1. Purpose

- 1.1 To inform Cabinet of the Council's performance indicators figures for 2017 - 2018 Quarter 3 (Reporting period: 1 January 2018 to 31st March 2018.)

2. Recommendations

- 2.1 That Cabinet review the contents of the performance report (Appendix 1) and recommend actions to be taken, if any, to address the issues arising.
- 2.2. A decision should be made whether the Performance report needs to be presented to Audit committee on an annual basis.

3. Issues and Choices

Report Background

- 3.1 Performance data is collected across a range of locally developed indicators which are collected on a monthly, quarterly or on an annual basis. These form the basis of the Council's performance monitoring process. Cabinet members receive information on all the measures through the Corporate

Performance All Measures Report (Appendix 1). This enables the monitoring of the Corporate Plan within their portfolios on a regular basis.

This report summarises the Council's monthly and quarterly performance indicators figures for 2018 quarter 4: Reporting period: 1 January 2018 to 31 March 2018.

The appended report details:

- A performance dashboard overview for each of the corporate themes
- Key Performance Indicator (KPI) results with supporting commentary

Issues

Progress against Corporate Plan priorities

3.2 **69.69%** of performance measures (where data was available) reached their target or performed within agreed tolerances for the Corporate Plan priorities. This is against 67.65% in the Quarter 3 report and is 2.04% higher than for the last quarter. There has been a rise in blue green and amber indicators with a slight drop in red. The proportion between rounded total and red indicators remains broadly similar as the previous quarters with red having now dropped.

Overall indicator performance against targets

3.2.1 The overall performance percentages compared to the previous quarter are detailed:

| Performance Status | Q 1 % | Q 2 % | Q3 % | Q4% |
|--|-------|-------|-------|-------|
| Blue (Exceptional or over performance) | 17.65 | 20.59 | 23.53 | 21.21 |
| Green | 38.24 | 29.41 | 35.29 | 39.39 |
| Amber (Within agreed tolerance) | 14.71 | 17.65 | 8.83 | 9.09% |
| Rounded total | 70.59 | 67.65 | 67.64 | 69.69 |
| Red (Outside agreed tolerances) | 29.41 | 32.35 | 32.35 | 30.04 |

Highlights:

3.2.2 The exceptions, the highs and lows for this reporting quarter are detailed below:

3.2.3 The below exceptions are to be considered by Management Board as to whether any of these are considered to be classified as corporate risks.

| High Performing Highlights (Exceptional or Over Performing) | | |
|---|--|---|
| BV008 | % of Local Invoices paid within ten days | Performing above target. |
| CH10 | Museum Web Visits | We continue to monitor web traffic while the Museum is closed. The KPI will be closed at the end of the year. A PI indicating use at Abington Park Museum will be monitored instead. |
| ESC04 | Missed Bins Corrected | Reporting shows 77.07% missed bins rectified within 24 hours of reporting. It is below the target of 84%, but the average trend is 89.97% which is over target. The contract has been under review and the new contractors selected and contract with commence from June 2018. We will continue to work with the present contracts to ensure standards of delivery continue until the end of their contract. |
| NI157b | Minor Planning Applications | Reporting at 100% for quarter 4 – current profiled target is 95% |
| NI157c | Other Planning Applications | 100% for quarter 4 – current profiled target is 95% |
| HMO01 | HMOS with Mandatory licence | The number of properties licenced exceed the estimated target. Target is 340 and the report shows as 405 licenses granted. |
| TCO05 | Town Centre Footfall | Again, there has been a rise in the footfall figures in this quarter. Current profiled target is 14,700.000 for the year and the overall performance is 15,819.292 |
| Lower Levels of Reported Performance (Outside Agreed Target Tolerance) | | |
| BV012 12r | No of days lost to sickness | HR have identified the problems with recording sickness and absence are working with LGSS to rectify this and correct the reporting for the next quarter. They have therefore not reported figures this quarter as they are not able to guarantee the accuracy. |
| ESC01n | Total Missed Bins | Continued bad weather impacted on the number of rounds being stood down. |
| ESC04 | Household Waste recycled | The Enterprise/NCC data has not yet been reconciled or approved. |
| HML01 | Number of households that are living in temporary accommodation | Although we have maintained the size of caseloads and the number of households residing in B&B at a reduced level, the number of households residing in temporary accommodation remains high. From 3rd April 2018, the Council is required to accommodate households in temporary accommodation for an extended period in accordance with our new duties under the Homelessness Reduction Act 2017. The extended stays, coupled with the lack of move on opportunities for households who are accepted as homeless, is likely to cause the number of households residing in temporary accommodation to increase further.. |
| HML07 | Number of | Preventing homelessness especially |

| | | |
|----------------|---|--|
| | households that are prevented from becoming homeless | when it involve the loss of private rented accommodation continues to be very difficult. It is hoped that, as part of the team's Homelessness Reduction Act Delivery Plan, a series of changes will ensure that all services and organisations (including the Council) intervene earlier, providing more opportunities to prevent homelessness. |
| PP06 | Crime Change Multi agency statistics are summarised and reported over the year | February saw a significant decrease in serious acquisitive crime, this was a result of the prolonged heavy snow we had. Work continues during our weeks of action, to raise awareness with regards to personal safety. We also continue to support target hardening and we are in the process of identifying an additional £10,000 to support our most vulnerable victims. |
| MPE01` | No of new businesses locating on NWEZ | Three new business have been reported as having located into the Enterprise Zone. |
| MPE02 - | NWEZ New Jobs | Only six new jobs have been reported during the last quarter. T |
| PP16 | Compliant Off-Licence Checks | The off-licences that are targeted are usually as a result of complaints from the public, so it is expected that this will report in the red. Breaches have mostly been absence of correct paperwork, licences and 'failure to display incidences' and we ensure that this is rectified. |
| PP22 | | A large number of checks have been carried out in the month of February, some of which are routine and some part of a targeted operation. Appropriate enforcement action is being taken to address non compliance detected. |
| ESC05 | Land and Highways assessed falling below acceptable Level | The figure for March continues to show an increase over the previous reporting scales. We continue to work with the contractors to inform them where land and highways are cleared as quickly as possible. |

Data Quality

- 3.2.4 The Council has processes in place to ensure that the data and information it provides to support management decision-making is as reliable as possible. The Council has a strategy to improve data quality and service areas are working to achieve the objectives within it.

A quality assurance process is in place for the validation of data. The performance measure owners challenged and checked the data and these were then signed off at Director level.

3.1 Governance

- 3.3 Cabinet are asked to review the appended performance report and recommend actions to be taken, if any, to address the issues arising.

4. Implications (including financial implications)

Policy

- 4.1.1 Corporate performance measures are monitored monthly, quarterly or on a four monthly basis to track progress towards delivering the Council's priorities, as detailed in the Corporate Plan.
- 4.1.2 Service areas review and develop objectives annually through the service planning process. Measures and targets are identified to help track delivery of the Council's priorities and highlight any issues or risks.

Resources and Risk

- 4.2 Each service area has an annual plan that details how the Corporate Plan priorities will be delivered. The service plans are risk assessed and each service area will have their own service risk register which form the directorate risk register. The directorate risk registers are assessed and, where necessary, feed into the corporate risk register process. We are currently working with each Directorate to update their Service Plans and review performance indicators for the new financial year.
- 4.3 The risk process includes challenging and confirming the capacity and ability to deliver as well as the confirming continued priorities. These will be assessed as to whether these are within the levels or accepted risk appetite for the organisation.

Legal

- 4.3 There are no specific legal implications arising from this report.

Equality and Health

- 4.4 There is no specific health or equalities implications arising from this report as it is for information only.

Process and Consultees (Internal and External)

How the Proposals Deliver Priority Outcomes

- 4.5 Performance monitoring (financial and non-financial) to improve performance is good practice, in terms of efficient and effective management. It focuses on the key areas and therefore contributes directly to one of the 2016-20 priorities of the Corporate Plan "Working Hard and Spending Your Money Wisely" through quality modern services.

Other Implications

- 4.6 There are no other implications arising from this report.

5. Background Papers

Francis Fernandes, Borough Secretary (Extension: 7334)

Corporate Performance

All Measures Report

March 2018

NORTHAMPTON
BOROUGH COUNCIL

Introduction

The report details the full list of performance measures monitoring the Council's Corporate Plan by corporate priority and is published quarterly.

The measures contained within this report are monitored on a monthly, quarterly, half yearly or four monthly basis.

Performance is reported against the latest report period and then by overall performance year to date (YTD). Overall YTD performance is monitored against the current profiled target and helps us to keep track of the progress towards meeting the annual target.

Performance comparison against the same time last year is highlighted where comparative data is available.

Report Key:

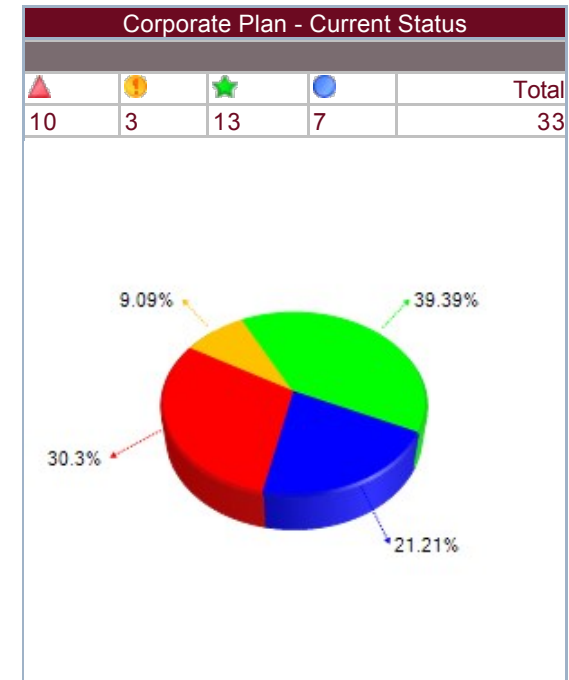
-  Exceptional or over performance
-  On or exceeding target
-  Within agreed tolerances
-  Outside agreed target tolerance
-  Good to be low: Better
-  Good to be low: Worse
-  Good to be High: Better
-  Good to be High: Worse
-  No change
-  No data or target available
-  No data available
-  No target available

NBC Corporate Plan

The table below has been included for informational purposes, and shows the current year to date performance of each element of the Corporate Plan. The Alerts are generated from the PIs which each Service Area aligned to the 8 priorities during the service planning process.

| Corporate Plan | |
|---|-----|
| | YTD |
| NBC Corporate Plan - Securing Northampton's Future | ▲ |

| Theme | |
|--|--|
| ▼ | |
| Working Hard and Spending your Money Wisely - Delivering quality modern services | |
| 3 Safer Communities - Making you feel safe and secure | |
| Protecting Our Environment - A clean and attractive town for residents and visitors | |
| Northampton Alive - A vibrant successful town for now and the future | |
| Love Northampton - Enhancing leisure activities for local people and encouraging participation | |
| Housing for Everyone - Helping those that need it to have a safe and secure home | |



Monthly Measures

| Measure ID & Name | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Overall perf. to date | YTD | Current Profiled Target | Outturn Target | Polarity | Perf. vs. same time last year | YTD value same time last year |
|--|---------|---------|---------|---------|-----------------------|---------|-------------------------|----------------|-------------------|-------------------------------|-------------------------------|
| + AST05a External rental income demanded against budgeted income (M) | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | Bigger is Better | ? | ? |
| A review of Performance Indicators has been carried out and new and revised KPIs and targets have been agreed. These will be reported from the start of the financial year 2018-2019. A new member of staff has been appointed to ensure that a review of rent payments commences, and we have a robust plan in place to ensure unpaid or late rent payments are pursued in a timely manner. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + AST05b % commercial rent demanded within the last 12 months (more than 2 months in arrears) (M) | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | Smaller is Better | ? | ? |
| A review of Performance Indicators has been carried out and new and revised KPIs and targets have been agreed. These will be reported from the start of the financial year 2018-2019. A new member of staff has been appointed to ensure that a review of rent payments commences, and we have a robust plan in place to ensure unpaid or late rent payments are pursued in a timely manner. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + AST12 % achieved where return on (sub group) investment properties meets agreed target rate (M) | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | ? ? | Bigger is Better | ? | ? |
| A review of Performance Indicators has been carried out and new and revised KPIs and targets have been agreed. These will be reported from the start of the financial year 2018-2019. A new member of staff has been appointed to ensure that a review of rent payments commences, and we have a robust plan in place to ensure unpaid or late rent payments are pursued in a timely manner. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + BV008 Local invoices paid within 10 days (M) | 87.50 | 88.77 | 98.84 | 97.97 | 91.92 | 80.00 | | | Bigger is Better | | 92.01 |
| Performing above target. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + BV008 Percentage of invoices for commercial goods & serv. paid within 30 days (M) | 97.84 % | 97.79 % | 99.39 % | 98.90 % | 99.12 % | 99.00 % | | | Bigger is Better | | 99.23 % |
| Performing within targets overall for the year. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + BV012_12r Ave. no. of days/shifts lost to sickness for rolling 12 month period (M) | 9.83 | ? ? | ? ? | ? ? | ? ? | ? ? | 7.50 | | Smaller is Better | ? | 8.05 |
| HR have identified that the issue with the reporting of sickness absence figures is due to the reporting lines and trees held within the Agresso system as being incorrect. Therefore, this means the reporting of sickness is either not recorded or recorded incorrectly. HR are working closely with Governance to complete the organisational structures; this will include the correct management relations for sickness reporting. Agresso support are working in partnership with HR/Payroll and in the the Agresso system will be updated for the next performance plus report. (Q1 2018-2019) | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| CH10 No. of unique visits to Museum Pages (M) | 2,968 | 4,171 | 3,809 | 4,222 | 45,265 | 15,000 | | | Bigger is Better | | 52,221 |
| March:238% above monthly target. ICT are reviewing how NBC web stats are generated on Google Analytics. End of year outturn202% above annual target. ICT are reviewing how NBC web stats are generated on Google Analytics. This PI will be discontinued from the end of 2017-18 and the Museum Service will report on visitors to Abington Park Museum instead. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + CS05 Percentage satisfied with the overall service provided by the Customer Service Officer (M) | 97.73 % | 96.61 % | 90.38 % | 92.00 % | 94.88 % | 90.00 % | | | Bigger is Better | | 94.44 % |
| We had 50 responses and 46 customers were satisfied with our services. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + CS13a % of calls for NBC managed services into contact centre answered (M) | 98.10 % | 97.33 % | 94.70 % | 92.05 % | 91.32 % | 90.00 % | | | Bigger is Better | | 89.32 % |
| Customer Services Contact Centre hit target in all but 3 areas with an overall achieved target of 92.27. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + CS14a % OSS customers with an appointment seen on time (M) | 95.6 % | 92.5 % | 96.8 % | 97.0 % | 93.2 % | 90.0 % | | | Bigger is Better | | 94.1 % |
| One Stop Shop have hit 96.75% against the 90% target for March which is an decrease in comparison to last month's figure. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |

Monthly Measures

| Measure ID & Name | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Overall perf. to date | YTD | Current Profiled Target | Outturn Target | Polarity | Perf. vs. same time last year | YTD value same time last year |
|---|----------|----------|----------|----------|-----------------------|-----|-------------------------|----------------|---------------------|-------------------------------|-------------------------------|
| + ESC01n Total bins/boxes missed in period (M) Bad weather led to rounds being stood down for two days | 1,570 | 1,034 | 342 | 740 | 7,381 | | 1,404 | | - Smaller is Better | | 7,240 |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + ESC02 % missed bins corrected within 24hrs of notification (M) There are issues between bins logged at NBC and the information being transmitted to the contractor. We work to ensure lines of communication are clear. | 77.07 % | 63.93 % | 86.26 % | 97.03 % | 86.86 % | | 84.00 % | | - Bigger is Better | | 95.14 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + ESC04 % household waste recycled and composted (NI192) (M) The December, January, February and March breakdown remains red as Enterprise / NCC are yet to reconcile / approve the data. | 32.21 % | 35.75 % | 31.32 % | 31.88 % | 45.05 % | | 49.00 % | | - Bigger is Better | | 41.12 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + ESC09 % of Fly Tipping incidents removed within 2 working days of notification (SO2) (M) One reported tip was of target due to team not having a key to access the area. | 99.83 % | 100.22 % | 100.29 % | 99.93 % | 99.95 % | | 98.00 % | | - Bigger is Better | | 99.98 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + HML01 Total no. of households living in temporary accommodation (M) Although we have maintained the size of caseloads and the number of households residing in B&B at a reduced level, the number of households residing in temporary accommodation remains high. From 3rd April 2018, the Council is required to accommodate households in temporary accommodation for an extended period in accordance with our new duties under the Homelessness Reduction Act 2017. The extended stays, coupled with the lack of move on opportunities for households who are accepted as homeless, is likely to cause the number of households residing in temporary accommodation to increase further. | 217 | 231 | 249 | 247 | 247 | | 150 | | - Smaller is Better | | 164 |
| Source Date 31/03/2018 | | | | | | | | | | | |
| HML07 Number of households that are prevented from becoming homeless (M) Preventing homelessness - especially when it involve the loss of private rented accommodation - continues to be very difficult. It is hoped that, as part of the team's Homelessness Reduction Act Delivery Plan, a series of changes will ensure that all services and organisations (including the Council) intervene earlier, providing more opportunities to prevent homelessness. | 43 | 63 | 63 | 50 | 799 | | 1,080 | | - Bigger is Better | | 1,003 |
| Source Date 31/03/2018 | | | | | | | | | | | |
| HML09 Number of households for whom a full homelessness duty is accepted (M) As expected, the number of acceptances is proportionate to the high number of homelessness applications received each month. From April 2018, in line with our duties under the Homelessness Reduction Act 2017, we will be completing a homelessness application with every household who is homeless or at risk of becoming homeless within 56 days. While we therefore expect the number of homelessness applications received each month to increase significantly, we anticipate the number of acceptances to be maintained at recent levels. | 28 | 38 | 37 | 35 | 550 | | 600 | | - Smaller is Better | | 478 |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + IG03 % FOI/EIR cases responded to within 20 working days (M) This PI is performing within agreed tolerances. | 100.0 % | 98.5 % | 96.7 % | 97.6 % | 98.0 % | | 100.0 % | | - Bigger is Better | | 93.0 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + IG04 % Subject Access requests responded to within 40 days (M) Performing to target. | 100.0 % | 100.0 % | 100.0 % | 100.0 % | 100.0 % | | 100.0 % | | - Bigger is Better | | 96.6 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + NI157a % Major Planning applications determined in 13 weeks or agreed extension (M) 100% applications determined within agreed time scales. | 100.00 % | 100.00 % | 100.00 % | 100.00 % | 100.00 % | | 100.00 % | | - Bigger is Better | | 100.00 % |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + NI157b % of 'minor' planning apps determined within 8 weeks or agreed extension (M) 100% applications determined within agreed time scales. | 100.00 % | 100.00 % | 100.00 % | 100.00 % | 100.00 % | | 95.00 % | | - Bigger is Better | | 97.76 % |

Monthly Measures

| Measure ID & Name | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Overall perf. to date | YTD | Current Profiled Target | Outturn Target | Polarity | Perf. vs. same time last year | YTD value same time last year |
|---|----------|----------|----------|----------|-----------------------|----------|-------------------------|----------------|-------------------|-------------------------------|-------------------------------|
| Source Date 31/03/2018 | | | | | | | | | | | |
| + NI157c % of 'other' planning apps determined within 8 weeks or agreed extension (M) | 100.00 % | 100.00 % | 100.00 % | 100.00 % | 100.00 % | 100.00 % | 95.00 % | | Bigger is Better | | 99.13 % |
| 100% applications determined within agreed time scales. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + PP06 % change in serious acquisitive crime from the baseline (M) | 37.80 % | 45.00 % | 45.00 % | 46.00 % | 46.00 % | 46.00 % | -2.17 % | | Smaller is Better | | 43.76 % |
| February saw a significant decrease in serious acquisitive crime, this was a result of the prolonged heavy snow we had. Work continues during our weeks of action, to raise awareness with regards to personal safety. We also continue to support target hardening and we are in the process of identifying an additional £10,000 to support our most vulnerable victims | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + PP22 % Hackney Carriage and private hire vehicles inspected which comply with regulations (M) | 60.44 % | 78.57 % | 71.00 % | 65.06 % | 64.71 % | 64.71 % | 70.00 % | | Bigger is Better | | 67.90 % |
| A large number of checks have been carried out in the month, some of which are routine and some part of a targeted operation. Appropriate enforcement action is being taken to address non compliance detected | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| + PP53a % Service Requests responded to within 5 working days (M) | 86.74 | 92.48 | 82.81 | 89.57 | 41.11 | 41.11 | 94.00 | | Bigger is Better | | ? |
| shortfall in target due to staff absence during period | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |

Quarterly Measures

| Measure ID & Name | Jun 17 | Sep 17 | Dec 17 | Mar 18 | Overall perf. to Date | YTD | Current Profiled Target | Annual Target | Polarity | Perf. vs. same time last year | YTD value same time last year |
|---|-----------|-----------|-----------|-----------|-----------------------|-----|-------------------------|---------------|-------------------|-------------------------------|-------------------------------|
| HMO01 No. HMOs with Mandatory licence (Q) | 352 | 387 | 403 | 405 | 405 | | 340 | | Bigger is Better | | 360 |
| The number of licenced properties which are three or more storeys and have five or more individual occupants is significantly above the YTD target of 340, at 405 properties. This licensing scheme has been on operation for 12 years. This total figure accounts for licences for properties which are renewed periodically as well as properties which are discovered by the Housing Enforcement Team through their robust investigation and enforcement action. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| HMO08 No. of HMOs with an additional licence (Q) | 537 | 500 | 507 | 512 | 512 | | 550 | | Bigger is Better | | 525 |
| The number of properties which require an additional licence (those HMO's with 2 storeys) is difficult to predict. The Housing Enforcement Team use a range intelligence resources to record information about properties which are unlicensed. The Team continue to take robust action to ensure properties become licenced when required and promote awareness of when there is a need to licence properties. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| IG01 % LGO cases responded to within 28 days (excl. pre-determined cases) (Q) | 100.0 % | 100.0 % | 100.0 % | 100.0 % | 100.0 % | | 100.0 % | | Bigger is Better | | 100.0 % |
| We had six LGO cases which were not formal complaints. Most required copies of previous responses so that the LGO could assess. One case was responded to within 28 days with additional information requested, and we now await the final decision notice. All cases have been performing within target for this quarter. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| IG02 Av. days to respond to LGO enquiries (excl. pre-determined cases) (Q) | 27.50 | 28.00 | 25.00 | 25.00 | 25.00 | | 28.00 | | Smaller is Better | | 0.00 |
| Performing within targets. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| MPE01 No. of new businesses locating on NWEZ (Q) | 3 | 2 | 5 | 3 | 13 | | 25 | | Bigger is Better | | 18 |
| There has been one business relocating from outside the NWEZ in, and two new business locating to within the Enterprise Zone. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| MPE02 No. of new jobs created on NWEZ (Q) | 20 | 5 | 24 | 6 | 55 | | 350 | | Bigger is Better | | 613 |
| Source Date 31/03/2018 | | | | | | | | | | | |
| PP16 % Off licence checks that are compliant (Q) | 33.33 % | 0.00 % | 50.00 % | 75.00 % | 44.44 % | | 85.00 % | | Bigger is Better | | 46.43 % |
| The low number of checks that were carried out in the period were targeted at potentially non compliant premises and appropriate enforcement action has been taken to address non compliance detected | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |
| TCO05n Town Centre footfall (Q) | 4,129,997 | 4,033,739 | 4,387,058 | 3,268,498 | 15,819,292 | | 14,700,000 | | Bigger is Better | | 15,637,574 |
| Footfall in town centre for the quarter ending March 2018 has exceeded target. Footfall for the year has also exceeded target. | | | | | | | | | | | |
| Source Date 31/03/2018 | | | | | | | | | | | |

4 Monthly Measures

| Measure ID & Name | Jul 17 | Nov 17 | Mar 18 | Overall perf. to Date | YTD | Current Profiled Target | Annual Target | Polarity | Perf. vs. same time last year | YTD value same time last year |
|---|--------|--------|--------|-----------------------|-----|-------------------------|---------------|-------------------|-------------------------------|-------------------------------|
| + ESC05 % of Land and Highways assessed falling below an acceptable level - Litter (NI195a) (4M) | 3.33 % | 3.17 % | 5.67 % | 4.39 % | | 2.00 % | | Smaller is Better | | 3.39 % |
| We continue to work with contractors to ensure that land and highways falling below acceptable levels are cleared as quickly as possible. | | | | | | | | | | Source Date 31/03/2018 |
| + ESC06 % of Land and Highways assessed falling below acceptable level - Detritus (NI195b) (4M) | 2.66 % | 2.17 % | 3.50 % | 3.26 % | | 4.00 % | | Smaller is Better | | 3.28 % |
| Performing to target over the year. | | | | | | | | | | Source Date 31/03/2018 |
| + ESC07 % of Land and Highways assessed falling below acceptable level - Graffiti (NI195c) (4M) | 0.65 % | 0.50 % | 1.00 % | 0.75 % | | 2.00 % | | Smaller is Better | | 0.89 % |
| Performing within target over the year. | | | | | | | | | | Source Date 31/03/2018 |
| + ESC08 % of Land and Highways assessed falling below acceptable level - FlyPosting (NI195d) (4M) | 0.00 % | 0.00 % | 0.00 % | 0.00 % | | 2.00 % | | Smaller is Better | | 0.00 % |
| Performing with target for the year. | | | | | | | | | | Source Date 31/03/2018 |

Major Project update

Delivery of the Northampton Waterside Enterprise Zone

Project Angel site was completed in summer of 2017 developing 0.7ha of land with £46.4m of public sector capital investment. University of Northampton reported 497 jobs in Quarter 4 with a further £21.5m being secured to support the development works. Three new enterprises have been created within the Zone with an estimated 6 new jobs. One business has reported to have moved, taking 2 jobs with it.

Source Date 31/03/2018

Development of the Greyfriars site

Structural surveys commissioned on Belgrave House to determine suitability for residential properties. Proposals being considered for transport study across the site for optimum use. Early discussions held with three separate potential investors that are interested in the site.

Source Date 31/03/2018

Restoration and regeneration of Delapre Abbey and Park

Delapre Abbey opened to the public in March 2018. A Certification of Occupation was issued by Building Control. All outstanding electrical issues are complete.

Source Date 31/03/2018

Delivery of the Business Incentive Scheme and account management to key businesses

Four new businesses were supported in Q4 creating 9 additional jobs and attracting £64,785 of private sector investment. For 2017/2018 25 businesses have been supported with £202.220 committed grants, 96 jobs created that leveraged approximately £908,124 of private sector investment. Three applications have already been submitted for the new financial year.

Source Date 31/03/2018

Delivery of the Four Waterside Development

Discussions being held with the current developer over the terminations of arrangements. SEMLEP have agreed to fund the diversion of the main sewer and entered into discussions with Anglian Water about doing this in advance of any development works.

Source Date 31/03/2018

Development of the Cultural Quarter

The Museum project tenders will now go to cabinet in July once the returns have been reviewed. Soft strip commenced at the Museum in March and Exhibition design is proceeding.

Source Date 31/03/2018

Development of the Cultural Quarter

During Q4 the first phase of asbestos removal was completed in the Vulcan Works project. Demolition of the old Amalgamated Tyres site has taken place and is complete. Fencing will be erected around the site over the next month. A European Regional Development Fund application has been submitted and feedback is to be received during the next few months.

Source Date 31/03/2018

Delivery of the Castle Station development

Discussions remain ongoing on this project.

Source Date 31/03/2018

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